

Rotherfield Greys – Annual Parish Council Meeting

7.30pm on Monday 13th May 2024

PRESENT:

Nick Digby (Chair), John Hill (Cllr), Robert Hadfield (Cllr), Annette Young (clerk), Cllr Susan Hems (Cllr), David Bartholomew (OCC, Cllr) (part), Jo Robb (SODC Cllr) (part). Rae Ward – Village hall, Gill Franklin - Chiltern Society, Members of the public – 5

1. APOLOGIES FOR ABSENCE

Peter Dawkin (RG Cricket Club), Richard Ovey (Cllr), Paul Fairweather – St Nicholas Church

2. MEMBERS DECLARATIONS OF PERSONAL & PREJUDICIAL INTERESTS: None

Election to Office – Chair, Vice Chair and Councillors

Chair – Nick Digby proposed by Gill Ovey and seconded by Sue Hems

Vice Chair - Susan Hems proposed by Gill Ovey seconded by Nicola Whittle

Councillors: Robert Hadfield, John Hill, Richard Ovey - Proposed by Nick Digby seconded by Susan Hems.

3. CONFIRMATION OF THE MINUTES FROM 11th March 2024

The minutes were agreed as accurate and signed by the Chair.

4. MATTERS ARISING FROM THOSE MINUTES:

- a) War memorial names. Quote received £3548.40 (inc VAT). All councillors agreed to go ahead. Date arranged for site visit to agree positioning of names.
- b) Lamb at Satwell proposal to turn into residential dwelling – covered under planning applications below.
- c) Rubbish at Lamb at Satwell. Looking much better.
- d) Rocky Road junction – state of road. Some work has been carried out. Clerk to send another report to Councillor Bartholomew for action.
- e) 20mph application. This is in progression and includes a length of Shepherd's Green Road. The consultation process has started.
- f) Grass cutting Shepperd's Green. National Trust are maintaining the green – cutting the East side and leaving the West side as wild.

5. OXFORDSHIRE COUNTY COUNCIL REPORT:

This general report will be attached to the minutes and available on the [website](#).

6. SOUTH OXFORDSHIRE DISTRICT COUNCIL REPORT:

This general report will be attached to the minutes and available on the [website](#).

7. CHAIRS REPORT

As per Annual Report on the [website](#).

8. PARISH ROADS

Covered in Chair's Annual Report on [website](#).

9. Correspondence

Email received from Mr Richard Sweatman who has, in his possession, a bugle from the Great War which originally belonged to Captain Makin and wishes to either return the bugle to the family or perhaps to the regiment. Gill Ovey kindly did some research and the information has been passed onto Mr Sweatman.

10. Footpath report

As per Annual Report on the [website](#).

11. Questions from the public

Verge at junction of Sheppherd's Green Lane and B481. Visibility very poor due to length of grass. Residents encouraged to register on fixmystreet. Later grass cut on 14th May.

12. PLANNING/ENFORCEMENT

a) Applications received and awaiting decisions

[P24/S1450/O](#) The Lamb Satwell RG9 4QZ

Demolition of part of former pub and erection of a new dwelling and garage.

Date Received 1st May 2024, Registration Date 1st May 2024, Start Consultation Period 10th May 2024, End Consultation Period 1st June 2024, Target Decision Date 26th June 2024, It was agreed to object to the amended plans.

[P24/S0704/HH](#) Greys Lodge Road From Henley To Greys Green Rotherfield Greys RG9 4PJ.

Erection of garden outbuilding with recreational facilities. Construction of ramped pathway terrace using permeable finishes. Installation of Cess Pit. Target decision: 28th May 2024. Objection to be submitted by PC.

[P24/S0863/HH](#) Sheep Cottage 3 Shepherds Green Shepherds Green RG9 4QS. This application is pursuant to a previous grant of planning submission P22/S4442/HH for Sheep Cottage (Demolish existing flank attached garage extension and rear conservatory. Proposed two storey flank extension with wrap around single storey rear projection - as amended by plan received 2023-01-26 to remove proposed detached garage). This proposed application seeks to expand on the permitted with the following changes: an additional 3m rear projection to the permitted garden room area, omission of three flank windows, and associated rear landscaping amendments. Target decision: 10th May 2024

[P24/S0368/HH](#) Greys House Rotherfield Greys RG9 4QD

Removal of two chimney stacks. Erection of rear part single storey extension with flat roof and roof glazing. Erection of rear two storey extensions with pitched roof featuring dormers and new chimney flues. Loft conversion with rear dormers & roof windows to front an rear roof slopes. New rooflight to existing flat roof serving single storey flank addition. Conversion of integral garage into habitable room with door replaced by window. Amended plans submitted 23rd April 2024.

[P24/S0678/HH](#) Greys House Rotherfield Greys RG9 4QD

Demolition of redundant central chimney stack. Erection of single storey front extensions,

conversion of loft space to create two bedrooms, new roof light to existing single storey flat roof, conversion of integral garage to habitable room, replacement windows and alterations, extensions and conversion of detached two car garage to create staff living accommodation on first/loft storey level and additional car parking space on ground floor level. Received 27th February 2024.

[P23/S3990/FUL](#) Astbury Satwell Close Satwell RG9 4QT

Proposed demolition of existing bungalow and erection of a replacement two storey dwelling house with attached double garage. Amended plans submitted 15th March 2024. No further objections to the amendments. Original objections still stand.

[P23/S0582/FUL](#) Satwell House Satwell RG9 4RB

Landscaping works including the creation of a new access, the creation of a lake and substantial tree planting. (*Amended plans and additional information received 7.11.23*)

Target decision 8th December 2023 –Amended plans submitted 23rd April 2024.

[P21/S0361/FUL](#), [P23/S0400/DIS](#), [P23/S2911/DIS](#) Grange Farm Badgemore RG9 4NZ

Discharge of conditions 5 (existing vehicular access), 8 (off - site highway works), 9 (hard and soft landscaping scheme), 10 (CEMP: Biodiversity), 11 (barn owl mitigation strategy), 12 (biodiversity enhancement), 13 (external lighting), 14 (contaminated land (preliminary risk assessment), 15 (contaminated land - remediation strategy), 16 (surface water drainage works) & 17 (foul drainage works) on planning application P21/S0361/FUL. Redevelop farmyard with equine and veterinary hospital with associated car parking, bike store and bin store (relocation of Henley Vets).

[P21/S0361/FUL](#) Permission Granted 24th September 2023.

[P23/S0400/DIS](#), partially discharged 5th April 2023.

[P21/S0361/FUL](#) Target Decision Date 31st January 2024, **no decision made yet.**

[P24/S1108/S73](#) Variation of condition 5 (Existing vehicular access) on application P21/S0361/FUL (Redevelop farmyard with equine and veterinary hospital with associated car parking, bike store and bin store (relocation of Henley Vets). Target decision date 29th May 2024

b) Planning decisions

[P24/S0252/HH](#) 2 Park Cottages Broadplat Rotherfield Greys RG9 4PA

Demolition of existing garage outbuilding, used as a workshop with storage, and construction of a new outbuilding to provide an artists studio. **Planning Permission on 12th March 2024**

[P23/S2076/DIS](#) Fairways Satwell Close Satwell RG9 4QT

Discharge of conditions 4 (Obscure Glazing), 5 (Wildlife Protection) and 6 (Tree Protection) on application ref. P21/S3256/HH (Extension and alterations to left hand side wing, single storey rear infill extension and alterations to driveway).

Target decision 2nd August 2023. **Partially Discharged 17th January 2024**

13. FINANCE

a) Payments made – Clerk pay April £190.26 and HMRC payment £47.40

Approved by all Councillors for payment: T Goss, Audit £200.00; Millie's Dream donation for upkeep of defibrillators £300.00; Zurich Insurance £863.20; War Memorial inscriptions on

completion £3548,40

b) Income – Precept £4365. VAT reclaim to be made by Clerk.

c) Balances – As at 13th May Community £1,349.65, Business Premium £34,596.67
£10,018.18 in bank account is CIL funds, £11,147.04 CIL funds remain with SODC.

d) Accounts for the year 2023/24 and AGAR forms.

All Councillors approved and Chair signed Year End Accounts and AGAR forms.

Notice of Public Rights published 28th June – 9th August 2024.

e) Audit feedback.

A detailed feedback form has been received from the new Auditor. Information will be sent to Councillors to go through at next meeting. Councillor Susan Hems to be responsible for Internal Financial controls and will sign off all payments. Proposed by Nick Digby and Seconded by Robert Hadfield.

f) Risk Assessment

Risk Assessment was carried out by Clerk on 4th May. Comments were received and all agreed to employ a handyman to carry out the work. Clerk to follow up.

g) Donations

Donations previously requested and agreed to Millies Dreams for monitoring and upkeep of two defibrillators for the year 1st April 2024 – 31st March 2025.

14. AOB

There was a question about defibrillator training/familiarisation for villagers. Clerk to investigate with Millie's Dreams Charity.

THE MEETING CLOSED AT 8.55pm

Next Meeting July 8th